



**Notice of Regular Meeting
The Board of Trustees LVISD**

A meeting of the Board of Trustees of Lago Vista ISD will be held on January 19, 2015, at 6:00 PM in the Board Room in Viking Hall, 8039 Bar-K Ranch Road, Lago Vista, Texas 78645.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Determination of quorum, call to order, pledges of allegiance
2. Welcome visitors/Public participation/Staff Recognition
3. Construction Update
4. Recognition of LVISD Board of Trustees
5. Discuss and Approve Addition of Authorized Representative for Lonestar Investment Pool
6. Local Policy Update (DIA, FB, FFC, FFH, FFG-Exhibit)
7. TASB Policy Update 101, affecting local policies (see attached list)
8. Discuss and Possible action on Track Equipment
9. Consent Agenda
 - a. Minutes of previous meetings – Dec 15, 2014
 - b. Monthly financial report
10. Superintendent report
 - a. Athletic Director Timeline
 - b. Technology Director Timeline
 - c. BE Local
 - d. Facilities
 - e. Other Items
11. Consider date of February Board Meeting
12. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Darren Webb
Superintendent

Date

(LOCAL) Policy Action List
LAGO VISTA ISD (227912) - Update / LDU 101

BE(LOCAL): BOARD MEETINGS

CH(LOCAL): PURCHASING AND ACQUISITION

DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE
COMPLAINTS/GRIEVANCES

EB(LOCAL): SCHOOL YEAR

EIAB(LOCAL): GRADING/PROGRESS REPORTS TO PARENTS - MAKEUP WORK

FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT

FMG(LOCAL): STUDENT ACTIVITIES - TRAVEL

FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT
COMPLAINTS/GRIEVANCES

GF(LOCAL): PUBLIC COMPLAINTS

EMPLOYEE WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA
(LOCAL)

Note: This policy addresses discrimination, harassment and retaliation involving District employees. In this policy, the term “employees” includes former employees and applicants for employment. For discrimination, harassment, and retaliation involving students, see FFH. For reporting requirements related to child abuse and neglect, see FFG.

STATEMENT OF
NONDISCRIMINATION

The District prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, gender, national origin, age, disability, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of District policy.

DISCRIMINATION

Discrimination against an employee is defined as conduct directed at an employee on the basis of race, color, religion, gender, national origin, age, disability, or any other basis prohibited by law, that adversely affects the employee’s employment.

HARASSMENT

Prohibited harassment of an employee is defined as physical, verbal, or nonverbal conduct based on an employee’s race, color, religion, gender, national origin, age, disability, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Has the purpose or effect of unreasonably interfering with the employee’s work performance;
2. Creates an intimidating, threatening, hostile, or offensive work environment; or
3. Otherwise adversely affects the employee’s performance, environment or employment opportunities.

EXAMPLES

Examples of prohibited harassment may include offensive or derogatory language directed at another person’s religious beliefs or practices, accent, skin color, gender identity, or need for workplace accommodation; threatening or intimidating conduct; offensive jokes, name calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other stereotypes; or other types of aggressive conduct such as theft or damage to property.

SEXUAL HARASSMENT

Sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

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DIA
(LOCAL)

1. Submission to the conduct is either explicitly or implicitly a condition of an employee's employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee; or
2. The conduct is so severe, persistent, or pervasive that it has the purpose or effect of unreasonably interfering with the employee's work performance or creates an intimidating, threatening, hostile, or offensive work environment.

EXAMPLES

Examples of sexual harassment may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another; jokes or conversations of a sexual nature; and other sexually motivated conduct, communication, or contact.

RETALIATION

The District prohibits retaliation against an employee who makes a claim alleging to have experienced discrimination or harassment, or another employee who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

An employee who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding harassment or discrimination is subject to appropriate discipline.

EXAMPLES

Examples of retaliation may include termination, refusal to hire, demotion, and denial of promotion. Retaliation may also include threats, unjustified negative evaluations, unjustified negative references, or increased surveillance.

PROHIBITED
CONDUCT

In this policy, the term "prohibited conduct" includes discrimination, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

REPORTING
PROCEDURES

An employee who believes that he or she has experienced prohibited conduct or believes that another employee has experienced prohibited conduct should immediately report the alleged acts. The employee may report the alleged acts to his or her supervisor or campus principal.

Alternatively, the employee may report the alleged acts to one of the District officials below.

DEFINITION OF
DISTRICT OFFICIALS

For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent.

TITLE IX
COORDINATOR

Reports of discrimination based on sex, including sexual harassment, may be directed to the Title IX coordinator. The District de-

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DIA
(LOCAL)

signates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Matt Underwood

Position: Superintendent

Address: 8039 Bar K Ranch Road, Lago Vista, TX 78645

Telephone: (512) 267-8300

ADA / SECTION 504
COORDINATOR

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

Name: Matt Underwood

Position: Superintendent

Address: 8039 Bar K Ranch Road, Lago Vista, TX 78645

Telephone: (512) 267-8300

SUPERINTENDENT

The Superintendent shall serve as coordinator for purposes of District compliance with all other antidiscrimination laws.

ALTERNATIVE
REPORTING
PROCEDURES

An employee shall not be required to report prohibited conduct to the person alleged to have committed it. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent.

A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

TIMELY REPORTING

Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the District's ability to investigate and address the prohibited conduct.

NOTICE OF REPORT

Any District supervisor who receives a report of prohibited conduct shall immediately notify the appropriate District official listed above and take any other steps required by this policy.

INVESTIGATION OF
THE REPORT

The District may request, but shall not insist upon, a written report. If a report is made orally, the District official shall reduce the report to written form.

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DIA
(LOCAL)

Upon receipt or notice of a report, the District official shall determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the District official shall immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending.

If appropriate, the District shall promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

The investigation may be conducted by the District official or a designee, such as the campus principal, or by a third party designated by the District, such as an attorney. When appropriate, the campus principal or supervisor shall be involved in or informed of the investigation.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

CONCLUDING THE
INVESTIGATION

Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.

The investigator shall prepare a written report of the investigation. The report shall be filed with the District official overseeing the investigation.

DISTRICT ACTION

If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

The District may take action based on the results of an investigation, even if the conduct did not rise to the level of prohibited or unlawful conduct.

CONFIDENTIALITY

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

APPEAL

A complainant who is dissatisfied with the outcome of the investigation may appeal through DGBA(LOCAL), beginning at the appropriate level.

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The complainant may have a right to file a complaint with appropriate state or federal agencies.

RECORDS RETENTION Copies of reports alleging prohibited conduct, investigation reports, and related records shall be maintained by the District for a period of at least three years. [See CPC]

ACCESS TO POLICY This policy shall be distributed annually to District employees. Copies of the policy shall be readily available at each campus and the District administrative offices.

EQUAL EDUCATIONAL OPPORTUNITY

FB
(LOCAL)

TITLE IX
COORDINATOR

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Matt Underwood

Position: Superintendent

Address: 8039 Bar K Ranch Road, Lago Vista, TX 78645

Telephone: (512) 267-8300

ADA / SECTION 504
COORDINATOR

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

Name: Matt Underwood

Position: Superintendent

Address: 8039 Bar K Ranch Road, Lago Vista, TX 78645

Telephone: (512) 267-8300

SUPERINTENDENT

The Superintendent shall serve as coordinator for purposes of District compliance with all other antidiscrimination laws.

COMPLAINTS

Allegations of unlawful discrimination, prohibited harassment, including sexual harassment, or retaliation shall be made according to FFH(LOCAL).

RECORDS
RETENTION

Copies of reports alleging discrimination, prohibited harassment, including sexual harassment, and retaliation; investigation reports; and related records shall be maintained by the District for a period of at least three years. If the person alleged to have experienced discrimination, prohibited harassment, or retaliation was a minor, the records shall be maintained until the person reaches the age of 21.

SECTION 504
COMMITTEE

The Section 504 coordinator and members of the Section 504 committee shall receive training in the procedures and requirements for identifying and providing educational and related services to those students who have disabilities, but who are not in need of special education in accordance with the Individuals with Disabilities Education Act (IDEA). [See EHBA]

The Section 504 committee shall be composed of at least two persons, including persons knowledgeable about the student, the meaning of the evaluation data, the placement options, and the

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| | <p>legal requirements regarding least restrictive environment and comparable facilities for students with disabilities.</p> |
| REFERRALS | <p>A student may be referred by parents, teachers, counselors, administrators, or any other District employee for evaluation to determine if the student has disabilities and is in need of special instruction or services.</p> |
| PARENTAL CONSENT | <p>The Section 504 coordinator shall notify parents prior to any individual evaluation conducted to determine if their child has disabilities or to determine what educational or related services should be provided to the student. Parental consent shall be obtained before the initial student evaluation procedures for the identification, diagnosis, and prescription of specific education services.</p> |
| NOTICE TO PARENTS | <p>Parents shall be given written notice of the District's refusal to evaluate a student or to provide specific aids and services the parents have requested.</p> |
| PREPLACEMENT EVALUATION | <p>The results of the evaluation shall be considered before any action is taken to place a student with disabilities or make a significant change in placement in an instructional program. The evaluation shall include consideration of adaptive behavior. Adaptive behavior is the effectiveness with which the individual meets the standards of personal independence and social responsibility expected of his or her age and cultural group.</p> |
| IMPARTIAL HEARING | <p>Parents shall be given written notice of their due process right to an impartial hearing if they have a concern or complaint about the District's actions regarding the identification, evaluation, or educational placement of a student with disabilities. The impartial hearing shall be conducted by a person who is knowledgeable about the issues involved in Section 504 and who is not employed by the District or related to a member of the Board in a degree that would be prohibited under the nepotism statute [see DBE]. The impartial hearing officer is not required to be an attorney.</p> |
| STATE-MANDATED ASSESSMENTS | <p>Modifications in taking the state-mandated assessments may be made for a Section 504 student when the modifications have been determined not to destroy the validity of the test, are necessary for the student to take the test, are consistent with modifications provided the student in the classroom, and are approved by TEA. [See EKB]</p> |

LIAISON FOR
HOMELESS
STUDENTS

The District has designated the following staff person as the liaison for homeless students:

Name: Beth Mohler

Position: Intermediate Elementary Principal/Director of Federal Programs

Address: 20311 Dawn Drive, Lago Vista, TX 78645

Telephone: (512) 267-8300

Notice of Employee Responsibilities for Reporting Child Abuse and Neglect

What are the District's policies addressing child abuse or neglect and my responsibilities for reporting suspected child abuse or neglect?

The applicable District policies—FFG(LEGAL), GRA(LEGAL) and (LOCAL), and DH(LOCAL) and (EXHIBIT)—are enclosed in this packet. This distribution is required by state law. At regular intervals, these policies will be addressed in staff development as well. If you have any questions about these policies, please contact **Matt Underwood** at (512) 267-8300.

What are my legal responsibilities for reporting if I suspect that a child has been or may be abused or neglected?

Anyone who suspects that a child has been or may be abused or neglected has a legal responsibility, under state law, for reporting the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).

Any District employee, agent, or contractor has an additional legal obligation to submit the oral or written report within 48 hours of learning of the facts giving rise to the suspicion.

An employee shall make a report if the employee has cause to believe that an adult was a victim of abuse or neglect as a child and the employee determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

Are there any restrictions on reporting?

Under state law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

- Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
- Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

To whom do I make a report?

Reports may be made to any of the following:

- A law enforcement agency: The Lago Vista Police Department, at (512) 267-7141;
- The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services, at (800) 252-5400 or on the Web at www.txabusehotline.org; or

- If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to CPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility.

Reporting your suspicion to a school counselor, a principal, or another school staff member does NOT fulfill your responsibilities under the law. Furthermore, the District cannot require you to report your suspicion first to a school administrator.

Will my report be kept confidential?

State law requires that the identity of a person making a report of suspected child abuse or neglect be kept confidential.

Will I be liable in any way for making a report?

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

What will happen if I don't report suspected child abuse or neglect?

By failing to report a suspicion of child abuse or neglect:

- You may be placing a child at risk of continued abuse or neglect;
- You are violating the law and may be subject to legal penalties, including criminal sanctions;
- You are violating Board policy and may be subject to disciplinary action, including possible termination of your employment; and
- Your certification from the State Board for Educator Certification may be suspended, revoked, or canceled.

What are my responsibilities regarding investigations of abuse or neglect?

State law specifically prohibits school officials from:

- Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect; or
- Requiring that a parent or school employee be present during the interview.

School personnel must cooperate fully and may not interfere with an investigation of reported child abuse or neglect.

Note: This policy addresses discrimination, harassment, and retaliation involving District students. For provisions regarding discrimination, harassment, and retaliation involving District employees, see DIA. For reporting requirements related to child abuse and neglect, see FFG. Note that FFH shall be used in conjunction with FFI (bullying) for certain prohibited conduct.

STATEMENT OF
NONDISCRIMINATION

The District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law. The District prohibits dating violence, as defined by this policy. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

DISCRIMINATION

Discrimination against a student is defined as conduct directed at a student on the basis of race, color, religion, gender, national origin, disability, or on any other basis prohibited by law, that adversely affects the student.

PROHIBITED
HARASSMENT

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, religion, gender, national origin, disability, or any other basis prohibited by law that is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Prohibited harassment includes dating violence as defined by this policy.

EXAMPLES

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening, intimidating, or humiliating conduct; offensive jokes, name calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

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FFH
(LOCAL)

SEXUAL HARASSMENT
BY AN EMPLOYEE

Sexual harassment of a student by a District employee includes both welcome and unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or
2. The conduct is so severe, persistent, or pervasive that it:
 - a. Affects the student's ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student's educational opportunities; or
 - b. Creates an intimidating, threatening, hostile, or abusive educational environment.

Romantic or inappropriate social relationships between students and District employees are prohibited. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DF]

BY OTHERS

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of sexual harassment of a student may include sexual advances; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; and other sexually motivated conduct, communications, or contact.

Necessary or permissible physical contact such as assisting a child by taking the child's hand, comforting a child with a hug, or other physical contact not reasonably construed as sexual in nature is not sexual harassment.

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GENDER-BASED
HARASSMENT

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

DATING VIOLENCE

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense.

For purposes of this policy, dating violence is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of dating violence against a student may include physical or sexual assaults; name-calling; put-downs; or threats directed at the student, the student's family members, or members of the

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student's household. Additional examples may include destroying property belonging to the student, threatening to commit suicide or homicide if the student ends the relationship, attempting to isolate the student from friends and family, stalking, threatening a student's spouse or current dating partner, or encouraging others to engage in these behaviors.

RETALIATION

The District prohibits retaliation by a student or District employee against a student alleged to have experienced discrimination or harassment, including dating violence, or another student who, in good faith, makes a report of harassment or discrimination, serves as a witness, or participates in an investigation.

EXAMPLES

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

FALSE CLAIM

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding discrimination or harassment, including dating violence, shall be subject to appropriate disciplinary action.

PROHIBITED
CONDUCT

In this policy, the term "prohibited conduct" includes discrimination, harassment, dating violence, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

REPORTING
PROCEDURES

STUDENT REPORT

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to a teacher, counselor, principal, other District employee, or the appropriate District official listed in this policy.

EMPLOYEE REPORT

Any District employee who suspects or receives notice that a student or group of students has or may have experienced prohibited conduct shall immediately notify the appropriate District official listed in this policy and take any other steps required by this policy.

DEFINITION OF
DISTRICT
OFFICIALS

For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent.

TITLE IX
COORDINATOR

Reports of discrimination based on sex, including sexual harassment or gender-based harassment, may be directed to the Title IX coordinator. The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

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(LOCAL)

Name: Matt Underwood

Position: Superintendent

Address: 8039 Bar K Ranch Road, Lago Vista, TX 78645

Telephone: (512) 267-8300

ADA/
SECTION 504
COORDINATOR

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

Name: Matt Underwood

Position: Superintendent

Address: 8039 Bar K Ranch Road, Lago Vista, TX 78645

Telephone: (512) 267-8300

SUPERINTENDENT

The Superintendent shall serve as coordinator for purposes of District compliance with all other antidiscrimination laws.

ALTERNATIVE
REPORTING
PROCEDURES

A student shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent.

A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

TIMELY REPORTING

Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District's ability to investigate and address the prohibited conduct.

NOTICE TO PARENTS

The District official or designee shall promptly notify the parents of any student alleged to have experienced prohibited conduct by a District employee or another adult.

INVESTIGATION OF
THE REPORT

The District may request, but shall not require, a written report. If a report is made orally, the District official shall reduce the report to written form.

INITIAL
ASSESSMENT

Upon receipt or notice of a report, the District official shall determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the District shall immedi-

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FFH
(LOCAL)

ately undertake an investigation, except as provided below at
CRIMINAL INVESTIGATION.

If the District official determines that the allegations, if proven,
would not constitute prohibited conduct as defined by this policy,
the District official shall refer the complaint for consideration under
FFI.

INTERIM ACTION

If appropriate and regardless of whether a criminal or regulatory
investigation regarding the alleged conduct is pending, the District
shall promptly take interim action calculated to address prohibited
conduct or bullying prior to the completion of the District's investi-
gation.

DISTRICT
INVESTIGATION

The investigation may be conducted by the District official or a de-
signee, such as the principal, or by a third party designated by the
District, such as an attorney. When appropriate, the principal shall
be involved in or informed of the investigation.

The investigation may consist of personal interviews with the per-
son making the report, the person against whom the report is filed,
and others with knowledge of the circumstances surrounding the
allegations. The investigation may also include analysis of other
information or documents related to the allegations.

CRIMINAL
INVESTIGATION

If a law enforcement or regulatory agency notifies the District that a
criminal or regulatory investigation has been initiated, the District
shall confer with the agency to determine if the District investiga-
tion would impede the criminal or regulatory investigation. The Dis-
trict shall proceed with its investigation only to the extent that it
does not impede the ongoing criminal or regulatory investigation.
After the law enforcement or regulatory agency has finished gath-
ering its evidence, the District shall promptly resume its investiga-
tion.

CONCLUDING THE
INVESTIGATION

Absent extenuating circumstances, such as a request by a law en-
forcement or regulatory agency for the District to delay its investi-
gation, the investigation should be completed within ten District
business days from the date of the report; however, the investiga-
tor shall take additional time if necessary to complete a thorough
investigation.

The investigator shall prepare a written report of the investigation.
The report shall include a determination of whether prohibited con-
duct or bullying occurred. The report shall be filed with the District
official overseeing the investigation.

NOTIFICATION OF
OUTCOME

Notification of the outcome of the investigation shall be provided to
both parties in compliance with FERPA.

STUDENT WELFARE
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FFH
(LOCAL)

| | |
|---------------------------------|--|
| DISTRICT ACTION | |
| PROHIBITED CONDUCT | If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the Student Code of Conduct and may take corrective action reasonably calculated to address the conduct. |
| CORRECTIVE ACTION | Examples of corrective action may include a training program for those involved in the complaint, a comprehensive education program for the school community, counseling to the victim and the student who engaged in prohibited conduct, follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where prohibited conduct has occurred, and reaffirming the District's policy against discrimination and harassment. |
| BULLYING | If the results of an investigation indicate that bullying occurred, as defined by FFI, the District official shall refer to FFI for appropriate notice to parents and District action. The District official shall refer to FDB for transfer provisions. |
| IMPROPER CONDUCT | If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take disciplinary action in accordance with the Student Code of Conduct or other corrective action reasonably calculated to address the conduct. |
| CONFIDENTIALITY | To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. |
| APPEAL | A student or parent who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level. A student or parent shall be informed of his or her right to file a complaint with the United States Department of Education Office for Civil Rights. |
| RECORDS RETENTION | Retention of records shall be in accordance with FB(LOCAL) and CPC(LOCAL). |
| ACCESS TO POLICY AND PROCEDURES | Information regarding this policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and readily available at each campus and the District's administrative offices. |

(LOCAL) Policy Comparison Packet

Each marked-up (LOCAL) policy in this collection reflects an automated comparison of the updated policy with its precursor, as found in the TASB Policy Service records.

The comparison is generated by an automated process that shows changes as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow.

For further assistance in understanding changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Lago Vista ISD
227912

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

INVESTMENT
AUTHORITY

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis.

APPROVED
INVESTMENT
INSTRUMENTS

From those investments authorized by law and described further in CDA(LEGAL), the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY AND
INVESTMENT
MANAGEMENT

The main goal of the investment program is to ensure its safety and maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

LIQUIDITY AND
MATURITY

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

DIVERSITY

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

MONITORING MARKET
PRICES

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant declines in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**MONITORING RATING
CHANGES**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

FUNDS / STRATEGIES

Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below.

OPERATING FUNDS

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

AGENCY FUNDS

Investment strategies for agency funds shall have as their objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

DEBT SERVICE
FUNDS

Investment strategies for debt service funds shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.

Lago Vista ISD
227912

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

| | |
|--------------------------|---|
| CAPITAL PROJECTS | Investment strategies for capital project funds shall have as their objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded. |
| SAFEKEEPING AND CUSTODY | The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool. |
| BROKERS / DEALERS | Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA). |
| SOLICITING BIDS FOR CD'S | In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods. |
| INTEREST RATE RISK | <p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p> |
| INTERNAL CONTROLS | <p>A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:</p> <ol style="list-style-type: none">1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.2. Avoidance of collusion.3. Custodial safekeeping.4. Clear delegation of authority.5. Written confirmation of telephone transactions.6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale. |

Lago Vista ISD
227912

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

DATE ISSUED: ~~10/7/2011~~ ~~12/21/2010~~
~~UPDATE 91~~ ~~LDU 2010.03~~
CDA(LOCAL)-B

ADOPTED:

4 of 4

FACILITIES CONSTRUCTION

CV
(LOCAL)

COMPLIANCE WITH
LAW

The Superintendent shall **establish**~~be responsible for establishing~~ procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

CONSTRUCTION
CONTRACTS

Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District. [See CV series]

For construction contracts valued at or above \$50,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH]

CHANGE ORDERS

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

PROJECT
ADMINISTRATION

All construction projects shall be administered by the Superintendent or designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

~~CHANGE ORDERS~~

~~Change orders shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.~~

FINAL PAYMENT

The District shall not make final~~Final~~ payments for construction work and/or the supervision of **construction**~~such work in the District shall not be made~~ until the work has been completed and ~~accepted by~~ the Board **has accepted the work.**

REASONS

The recommendation to the Board and its decision not to renew a contract under this policy shall not be based on an employee's exercise of Constitutional rights or based unlawfully on an employee's race, color, religion, sex, national origin, disability, or age. Reasons for proposed nonrenewal of an employee's term contract shall be:

1. Deficiencies pointed out in observation reports, appraisals or evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Inability to maintain discipline in any situation in which the employee is responsible for the oversight and supervision of students.
5. Insubordination or failure to comply with official directives.
6. Failure to comply with Board policies or administrative regulations.
7. Excessive absences.
8. Conducting personal business during school hours when it results in neglect of duties.
9. Reduction in force because of financial exigency. [See DFF]
- ~~9-10.~~ **Reduction in force because of a** ~~or~~ program change. [See DFF]
- ~~10-11.~~ A decision by a campus intervention team that the employee not be retained at a reconstituted campus. [See AIC]
- ~~11-12.~~ The employee is not retained at a campus that has been repurposed in accordance with law. [See AIC]
- ~~12-13.~~ Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on school property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
- ~~13-14.~~ The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
- ~~14-15.~~ Failure to meet the District's standards of professional conduct.

- ~~15-16~~. Failure to report any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
- ~~16-17~~. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
- ~~17-18~~. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.
- ~~18-19~~. Disability, not otherwise protected by law, that prevents the employee from performing the essential functions of the job.
- ~~19-20~~. Any activity, school-connected or otherwise, that, because of publicity given it, or knowledge of it among students, faculty, and community, impairs or diminishes the employee's effectiveness in the District.
- ~~20-21~~. Any breach by the employee of an employment contract or any reason specified in the employee's employment contract.
- ~~21-22~~. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, or colleagues.
- ~~22-23~~. A significant lack of student progress attributable to the educator.
- ~~23-24~~. Behavior that presents a danger of physical harm to a student or to other individuals.
- ~~24-25~~. Assault on a person on school property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
- ~~25-26~~. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
- ~~26-27~~. Falsification of records or other documents related to the District's activities.
- ~~27-28~~. Falsification or omission of required information on an employment application.

~~28-29.~~ Misrepresentation of facts to a supervisor or other District official in the conduct of District business.

~~29-30.~~ Failure to fulfill requirements for certification, including passing certification examinations required by state law for the employee's assignment.

~~30-31.~~ Failure to achieve or maintain "highly qualified" status as required for the employee's assignment.

~~31-32.~~ Failure to fulfill the requirements of a deficiency plan under an Emergency Permit, a Special Assignment Permit, or a Temporary Classroom Assignment Permit.

~~32-33.~~ Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.

~~33-34.~~ Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.

~~34-35.~~ Any reason constituting good cause for terminating the contract during its term.

RECOMMENDATIONS
FROM
ADMINISTRATION

Administrative recommendations for renewal or proposed nonrenewal of professional employee contracts shall be submitted to the Superintendent. ~~Each administrator's recommendation for non-renewal shall be accompanied by copies of all pertinent information necessary to a decision to recommend~~ proposed nonrenewal **shall be supported by any relevant documentation.** The final decision on the administrative recommendation to the Board on each employee's contract rests with the Superintendent.

SUPERINTENDENT'S
RECOMMENDATION

The Superintendent shall prepare lists of employees whose contracts are recommended for renewal or proposed nonrenewal by the Board. Supporting documentation, if any, and reasons for the recommendation shall be submitted for each employee recommended for proposed nonrenewal. The Board shall consider such information, as appropriate, in support of recommendations for proposed nonrenewal and shall then act on all recommendations.

NOTICE OF
PROPOSED
NONRENEWAL

After the Board votes to propose nonrenewal, the ~~The~~ Superintendent **or designee** shall deliver ~~to the employee by hand or certified mail, return receipt requested,~~ written notice of proposed nonrenewal ~~not later than the 45th day before the last day of instruction required~~ in **accordance with law** ~~the contract~~.

If the notice of proposed nonrenewal does not contain a statement of the reason or all of the reasons for the proposed action, and the employee requests a hearing, the District shall give the employee

notice of all reasons for the proposed nonrenewal a reasonable time before the hearing. The initial notice or any subsequent notice shall contain the hearing procedures.

REQUEST FOR
HEARING

If the employee desires a hearing after receiving the notice of proposed nonrenewal, the employee shall notify the Board in writing not later than the 15th day after the date the employee received the notice of proposed nonrenewal. ~~When a timely request for a hearing on a proposed nonrenewal is received by the presiding officer, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The employee shall be given notice of the hearing date as soon as it is set.~~

HEARING
PROCEDURES
PROCEDURE

Unless the employee requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the employee, the Superintendent, their representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The employee and the administration may choose a representative. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the administration's presentation, supported by such proof as it desires to offer.
3. The employee may cross-examine any witnesses for the administration.
4. The employee may then present such testimonial or documentary proof, as desired, to offer in rebuttal or general support of the contention that the contract be renewed.
5. The administration may cross-examine any witnesses for the employee and offer rebuttal to the testimony of the employee's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made ~~so that a certified transcript can be prepared, if required.~~

TERM CONTRACTS
NONRENEWAL

DFBB
(LOCAL)

BOARD DECISION

The Board may consider only evidence presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the employee's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the employee by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

NO HEARING

If the employee fails to request a hearing, the Board shall take the appropriate action and notify the employee in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

INSTRUCTIONAL MATERIALS ~~SELECTION AND ADOPTION~~
~~TEXTBOOK~~ SELECTION AND ADOPTION

EFAA
(LOCAL)

Formatted Table

INSTRUCTIONAL
MATERIALS ~~TEXTBOOK~~
~~K~~ SELECTION
COMMITTEE

The Superintendent **or designee** shall appoint **an instructional materials** ~~a textbook~~ selection committee.

~~A~~ ~~The~~ majority of the committee members shall be classroom teachers.

RECOMMENDATION
AND ADOPTION

After examining all instructional materials ~~adopted by the State Board and~~ reflected on the **state** ~~multiple~~ lists, the **instructional materials** ~~textbook selection~~ committee shall select **items** ~~materials~~ for use in the District and recommend the selections to the Board for ratification. In the event the Board does not ratify all of the selections, the reasons shall be recorded in Board minutes. The committee shall make other recommendations for selection until the Board has ratified all selections.

~~The Superintendent or designee shall be responsible for coordinating the time frame for meetings of the committee and meetings of the Board to ensure compliance with state timelines.~~

Note: This policy addresses discrimination, harassment, and retaliation involving District students. For provisions regarding discrimination, harassment, and retaliation involving District employees, see DIA. For reporting requirements related to child abuse and neglect, see FFG. For provisions regarding bullying, see FFI.

STATEMENT OF
NONDISCRIMINATION

The District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law. The District prohibits dating violence, as defined by this policy. Retaliation against anyone involved in the complaint process is a violation of District policy.

DISCRIMINATION

Discrimination against a student is defined as conduct directed at a student on the basis of race, color, religion, gender, national origin, disability, or on any other basis prohibited by law, that adversely affects the student.

PROHIBITED
HARASSMENT

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, religion, gender, national origin, disability, or any other basis prohibited by law that is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Prohibited harassment includes dating violence as defined by this policy.

SEXUAL HARASSMENT
BY AN EMPLOYEE

Sexual harassment of a student by a District employee includes both welcome and unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or
2. The conduct is so severe, persistent, or pervasive that it:

STUDENT WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH
(LOCAL)

- a. Affects the student's ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student's educational opportunities; or
- b. Creates an intimidating, threatening, hostile, or abusive educational environment.

Romantic or inappropriate social relationships between students and District employees are prohibited. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DF]

BY OTHERS

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

DATING VIOLENCE

Dating violence occurs when **a person** ~~one partner~~ in a **current or past** dating relationship, ~~either past or current, intentionally~~ uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other **person in the relationship**. **Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense** ~~partner~~.

EXAMPLES

~~Examples of dating violence against a student may include physical or sexual assaults, name-calling, put-downs, threats to hurt the student or the student's family members or members of the student's household, destroying property belonging to the student, threats to commit suicide or homicide if the student ends the relationship, attempts to isolate the student from friends and family, stalking, or encouraging others to engage in these behaviors.~~

For purposes of this policy, dating violence is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct::

STUDENT WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH
(LOCAL)

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of dating violence against a student may include physical or sexual assaults; name-calling; put-downs; or threats directed at the student, the student's family members, or members of the student's household. Additional examples may include destroying property belonging to the student, threatening to commit suicide or homicide if the student ends the relationship, attempting to isolate the student from friends and family, stalking, threatening a student's spouse or current dating partner, or encouraging others to engage in these behaviors.

RETALIATION

The District prohibits retaliation against a student alleged to have experienced discrimination or harassment, including dating violence, or another student who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding discrimination or harassment, including dating violence, is subject to appropriate discipline.

PROHIBITED
CONDUCT

In this policy, the term "prohibited conduct" includes discrimination, harassment, dating violence, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

REPORTING
PROCEDURES

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to a teacher, counselor, principal, or other District employee.

Alternatively, a student may report prohibited conduct directly to one of the District officials below.

DEFINITION OF
DISTRICT
OFFICIALS

For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent.

TITLE IX
COORDINATOR

Reports of discrimination based on sex, including sexual harassment, may be directed to the Title IX coordinator. The District de-

DATE ISSUED:

10/7/2011 ~~12/21/2010~~

UPDATE 91 ~~LDU-2010.03~~

FFH(LOCAL)-X

STUDENT WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH
(LOCAL)

signates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Matt Underwood

Position: Superintendent

Address: 8039 Bar K Ranch Road, Lago Vista, TX 78645

Telephone: (512) 267-8300

ADA / SECTION
504
COORDINATOR

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

Name: Matt Underwood

Position: Superintendent

Address: 8039 Bar K Ranch Road, Lago Vista, TX 78645

Telephone: (512) 267-8300

SUPERINTENDENT

The Superintendent shall serve as coordinator for purposes of District compliance with all other antidiscrimination laws.

ALTERNATIVE
REPORTING
PROCEDURES

A student shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent.

A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

TIMELY REPORTING

Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the District's ability to investigate and address the prohibited conduct.

NOTICE OF REPORT

Any District employee who receives notice that a student has or may have experienced prohibited conduct shall immediately notify the appropriate District official listed above and take any other steps required by this policy.

NOTICE TO PARENTS

DATE ISSUED:

10/7/2011 ~~12/21/2010~~

UPDATE 91 ~~LDU-2010.03~~

FFH(LOCAL)-X

STUDENT WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH
(LOCAL)

The District official or designee shall promptly notify the parents of any student alleged to have experienced prohibited conduct by a District employee or another adult.

INVESTIGATION OF THE REPORT

The District may request, but shall not insist upon, a written report. If a report is made orally, the District official shall reduce the report to written form.

Upon receipt or notice of a report, the District official shall determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the District official shall immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending.

If appropriate, the District shall promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

The investigation may be conducted by the District official or a designee, such as the campus principal, or by a third party designated by the District, such as an attorney. When appropriate, the campus principal shall be involved in or informed of the investigation.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

CONCLUDING THE INVESTIGATION

Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.

The investigator shall prepare a written report of the investigation. The report shall be filed with the District official overseeing the investigation.

DISTRICT ACTION

If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

The District may take action based on the results of an investigation, even if the conduct did not rise to the level of prohibited or unlawful conduct.

CONFIDENTIALITY

STUDENT WELFARE
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FFH
(LOCAL)

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

APPEAL

A student who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level. A student shall be informed of his or her right to file a complaint with the United States Department of Education Office for Civil Rights.

RECORDS RETENTION

Retention of records shall be in accordance with FB(LOCAL) and CPC(LOCAL).

ACCESS TO POLICY

Information regarding this policy shall be distributed annually to District employees and included in the student handbook. Copies of the policy shall be readily available at each campus and the District's administrative offices.

STUDENT DISCIPLINE

FO
(LOCAL)

GENERAL GUIDELINES **A** District ~~employee~~ ~~personnel~~ shall adhere to the following general guidelines when imposing discipline: ÷

1. A student shall be disciplined when necessary to improve the student's behavior, to maintain ~~essential~~ order, or to protect other students, school employees, or property.
2. **A student** ~~Students~~ shall be treated fairly and equitably. Discipline shall be based on ~~ana~~ ~~careful~~ assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student's age;
 - c. The frequency of misconduct;
 - d. The student's attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. **Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.**

STUDENT CODE OF CONDUCT At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's Web site and/or as hard copy to students, parents, teachers, administrators, and to others on request.

REVISIONS Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

~~'PARENT'~~ ~~PARENTS'~~ DEFINED Throughout the Student Code of Conduct and discipline policies, the term "~~parent~~ ~~parents~~" includes a parent, legal guardian, or other person having lawful control of the child.

~~DETENTION~~ ~~For violations of the Student Code of Conduct or campus or classroom rules, teachers or administrators may detain students after~~

~~school hours on one or more days, as provided by the discipline management program and/or Student Code of Conduct. Before being assigned to detention, a student shall be informed of the behavior that allegedly constitutes the violation and shall be given an opportunity to explain his or her version of the incident. The period of time for which a student is assigned to detention shall be used for educational purposes.~~

~~NOTICE TO
PARENTS~~

~~When detention is assigned, notice shall first be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for the necessary transportation. Except in the case of a student who is 18 years of age or older, the detention shall not begin until the parents have been notified. The student's parents, if the student is a minor, may be required to provide transportation when the student has been assigned to detention.~~

CORPORAL
PUNISHMENT

Corporal punishment may be used as a discipline management technique in accordance with **this policy and the Student Code of Conduct**. ~~the Student Code of Conduct. Corporal punishment shall be limited to spanking or paddling the student and shall be administered only in accordance with the following guidelines:~~

Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.

GUIDELINES

Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:

1. The student shall be told the reason corporal punishment is being administered.
2. Corporal punishment shall be administered only by the principal or designee.
3. **Corporal punishment shall be administered only by an employee who is the same sex as the student.**
- ~~3.4.~~ The instrument to be used in administering corporal punishment shall be approved by the principal.
- ~~4.5.~~ Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.

STUDENT DISCIPLINE

FO
(LOCAL)

| | |
|--|---|
| <p>PARENT REQUEST</p> | <p>The District shall honor a parent request that corporal punishment not be administered to his or her child; however, the District shall impose other disciplinary measures consistent with the offense.</p> |
| <p>DISCIPLINARY RECORDS</p> | <p>The disciplinary record reflecting the use of any corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the namenames of the witnesswitnesses present, and the date and time of punishment.</p> |
| <p>PHYSICAL RESTRAINT</p> | <p>Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to: ÷</p> <ol style="list-style-type: none">1. Protect a person, including the person using physical restraint, from physical injury.2. Obtain possession of a weapon or other dangerous object.3. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.4. Control an irrational student.5. Protect property from serious damage. |
| <p>EXTRACURRICULAR STANDARDS OF BEHAVIOR</p> | <p>With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property. Extracurricular behavioral standards shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.</p> <p>A studentStudents shall be informed of any extracurricular behavior standards at the beginning of each school year or when the studentstudents first beginsbegin participation in the activity. A studentStudents and his or her parenttheir parents shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.</p> <p>Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these stan-</p> |

STUDENT DISCIPLINE

FO
(LOCAL)

dards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

VIDEO ~~AND~~ /AUDIO
MONITORING

Video **and** /audio **recording** equipment shall be used for safety purposes to monitor student behavior on ~~buses and in common areas on~~ District **property** campuses.

**THE DISTRICT
SHALL POST SIGNS
NOTIFYING
STUDENTS NOTICE**

~~Students and parents~~ **about** ~~shall be notified regarding~~ the **Dis-**
trict's use of video ~~cameras on school buses and on campuses.~~
~~Signs stating that students may be video recorded shall be posted~~
~~in District buildings~~ and **audio recording equipment** on buses.
Students shall not be notified when the equipment is turned on.

USE OF
RECORDINGS

The principal ~~Recordings~~ shall **review recordings** ~~be reviewed~~ as
needed ~~by the principal~~, and evidence of student misconduct shall
be documented. A student found to be in violation of the District's
Student Code of Conduct shall be subject to appropriate discipline.

ACCESS TO
RECORDINGS

Recordings shall remain in the custody of the campus principal or
the contracted service provider, as appropriate, and shall be main-
tained as required by law. A parent or student who wishes to view
a ~~video~~ recording in response to disciplinary action taken against
the student may request such access under the procedures set out
by law. [See FL(LEGAL)]}]

Minutes of Regular Meeting

The Board of Trustees

Lago Vista ISD

A Regular meeting of the Board of Trustees of Lago Vista ISD was held Monday, December 15, 2014 at 6:00pm in the board room of Viking Hall, 8039 Bar-K Ranch Rd, Lago Vista, TX 78645.

Members Present:

Stacy Eleuterius

Laura Vincent

Sharon Abbott

Jerrell Roque (arrived ~ 6:15pm)

Tom Rugel

David Scott

Scott Berentsen

Also Present:

Henri Gearing

Darren Webb

1. *Pledge of Allegiance/Call to Order*

Mr. Eleuterius called the meeting to order at 6:01pm leading in the Pledges to the American and Texas flags followed by a moment of silence

2. *Welcome Visitor/Public Participation, Student Recognition*

Mrs. Gearing recognized the football team for their performance – this being the 7th out of 8 years making it to the playoffs.

Emily Moseley was also recognized as a PEC Youth Tour winner. Emily will travel to Washington D.C. next summer representing LVHS.

Bryce Welch spoke concerning help for the Band program, his desire for a Choir program, and his concern for the 35 acres across from the Elementary School.

Dale Mitchell spoke about the Performing Arts Center and complimented the District on building a great facility.

3. *Construction Update – OBR*

Jo Zunker gave a construction update. In order to receive a final Certificate of Occupancy for the entire complex, work on the south end around the detention pond will need to be completed. Wet weather has delayed its completion. She reported that herself, Robert Gadbois and Mrs. Gearing attended meeting with the City. Mr. Eleuterius inquired about the desire for a forensic audit of paperwork that the city provided at the districts request. Jo and Mrs. Gearing want to sit down and go over city docs after the holidays and then decide whether to proceed with hiring an auditor.

4. *Oath of Office for Board Members*

Tom Rugel and Sharon Abbott were re-elected as Trustees in November and were sworn in by Holly Jackson.

5. *Reorganization of the Board Officers*

Members of the Board thought it would be good to reorganize and thanked Jerrell Roque for his two years of service as Board President

David Scott nominated Stacy Eleuterius for president; Scott Berentsen seconded

Motion carries 6-0

David Scott nominated Laura Vincent for Vice-President; Sharon seconded

Motion carries 6-0

Laura Vincent nominated Sharon Abbott for Secretary; Scott Berentsen seconded
Motion carried 6-0

6. *Review Campus Plans*

There was some discussion about the process of reviewing and stating goals in each of the campus plans.

5. *Report Board Training Hours*

Board member hours were publically reported; all members in compliance.

6. *Track, Tennis Facility Needs*

Completion of the new athletic facility at the HS was discussed specifically referencing spring sports. Baseball and softball have a few needed items that can be resolved locally. Tennis needs benches, trashcans and some equipment. LVISD is working with LV Tennis Association to complete this list. Field events around the track need quite a bit of work. Concerns with long jump, triple jump, shot and discus can be handled locally. The lack of a high jump apron would prevent LVHS from hosting the District track meets. Also, track equipment such as hurdles and starting blocks are needed among other things. Quotes will be gathered for the high jump apron. The District will talk with the Athletic Booster Club to work together on purchasing equipment.

At 7:24pm the board took a short break.

At 7:30, meeting reconvened

7. *Consent Agenda:*

- a. Monthly Financial Report – as of end of November
- b. Minutes –November 17, 18 and December 8, 9, 2014

Laura Vincent moved to approve

Sharon Abbott seconded

Motion carries 7-0

8. *Superintendent's Report*

- a. GT Testing - Ms Lofton share data from recent GT testing and identifying. Forty two students district wide were referred for GT testing - 11 have qualified. This raises our District GT population from 5.8% to 7.3 % which is just under the state average of 7.7%
- b. School Report Cards - Campus report cards were presented. These reports will be given to parents over the next couple of weeks

9. *Closed Session: Personnel - Assignment and employment Government Code Section 551.074*

At 7:57, the board went into closed session

Reconvened in open session at 8:34pm

10. *Closed Session: Consultation with attorney - Government Code Section 551.071*

The attorney did not attend meeting

11. *Discussion of possible action in regards to Interlocal Agreement Regarding Construction of Water and Wastewater System Improvements with the City of Lago Vista and Related Issues*

No action taken

12. *35-Acres across from Elementary*

Mrs. Gearing updated the board regarding the fill at the 35 acres across from the elementary; They are no longer going to dump on the site. If they need access to material that is there already, they will contact the district

13. *Adjourn*

There being no more business, Meeting adjourned at 8:55pm

| Bond 2014-2015 | | | | | | | | | | | | | |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 14-15 | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | July | Aug | |
| Lonestar Construction 2012 | \$ 1,272,174.02 | \$ 1,272,336.39 | \$ 1,152,474.68 | \$ 1,097,608.86 | | | | | | | | | |
| SSB Construction 2012 | \$ 145,090.37 | \$ 80,607.27 | \$ 52,945.50 | \$ 43,569.19 | | | | | | | | | |
| Wells Fargo CDs | | | | | | | | | | | | | |
| Wells Fargo Bonds | | | | | | | | | | | | | |
| Wells Fargo Money Market | | | | | | | | | | | | | |
| Total | \$ 1,417,264.39 | \$ 1,352,943.66 | \$ 1,205,420.18 | \$ 1,141,178.05 | | | | | | | | | |
| Difference month to month | | \$ (64,320.73) | \$ (147,523.48) | \$ (64,242.13) | | | | | | | | | |
| INTEREST EARNED | | | | | | | | | | | | | |
| Lonestar Construction 2012 | \$ 151.42 | \$ 145.20 | \$ 138.29 | \$ 134.18 | | | | | | | | | |
| SSB Construction 2012 | \$ 4.93 | \$ 4.04 | \$ 3.27 | \$ 2.59 | | | | | | | | | |
| Wells Fargo CDs | | | | | | | | | | | | | |
| Wells Fargo Bonds | | | | | | | | | | | | | |
| Wells Fargo Money Market | | | | | | | | | | | | | |
| Total | \$ 156.35 | \$ 149.24 | \$ 141.56 | \$ 136.77 | | | | | | | | | |
| Cumulative Total - interest | | \$ 305.59 | \$ 290.80 | \$ 278.33 | | | | | | | | | |
| Bond 2013-2014 | | | | | | | | | | | | | |
| 13-14 | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | July | Aug | |
| Lonestar Construction 2012 | \$ 316,620.09 | \$ 316,661.12 | \$ 316,700.67 | \$ 316,743.28 | \$ 216,777.55 | \$ 216,798.23 | \$ 66,806.76 | \$ 66,814.49 | \$ 66,822.65 | \$ 66,830.84 | \$ 1,566,856.09 | \$ 166,477.02 | |
| SSB Construction 2012 | \$ 213,878.69 | \$ 248,846.47 | \$ 275,614.22 | \$ 315,075.30 | \$ 385,514.00 | \$ 253,819.40 | \$ 121,737.50 | \$ 1,591,459.71 | \$ 1,433,575.10 | \$ 970,157.86 | \$ 220,736.19 | \$ 1,000,000.00 | |
| Wells Fargo CDs | \$ 480,000.00 | \$ 480,000.00 | \$ 480,000.00 | \$ - | | | | | | | | \$ 3,348,757.89 | |
| Wells Fargo Bonds | \$ 3,230,000.00 | \$ 3,237,474.85 | \$ 1,780,000.00 | \$ 500,000.00 | \$ 500,000.00 | \$ 500,000.00 | \$ 500,000.00 | | | | | \$ 489,870.92 | |
| Wells Fargo Money Market | \$ 3,924,265.17 | \$ 2,433,768.60 | \$ 2,385,963.51 | \$ 2,850,586.70 | \$ 2,350,665.07 | \$ 1,925,732.16 | \$ 1,305,812.22 | | | | | | |
| Total | \$ 8,164,763.95 | \$ 6,716,751.04 | \$ 5,238,278.40 | \$ 3,982,405.28 | \$ 3,452,956.62 | \$ 2,896,349.79 | \$ 1,994,356.48 | \$ 1,658,274.20 | \$ 1,500,397.75 | \$ 1,036,988.70 | \$ 1,787,592.28 | \$ 5,005,105.83 | \$ 3,217,513.55 |
| Difference month to month | \$ (1,160,141.62) | \$ (1,448,012.91) | \$ (1,478,472.64) | \$ (1,255,873.12) | \$ (529,448.66) | \$ (556,606.83) | \$ (901,993.31) | \$ (336,082.28) | \$ (157,876.45) | \$ (463,409.05) | \$ 750,603.58 | | |
| INTEREST EARNED | | | | | | | | | | | | | |
| Lonestar Construction 2012 | \$ 40.59 | \$ 41.03 | \$ 39.55 | \$ 42.59 | \$ 34.29 | \$ 20.68 | \$ 8.53 | \$ 7.73 | \$ 8.16 | \$ 8.19 | \$ 25.25 | \$ 453.80 | |
| SSB Construction 2012 | \$ 11.03 | \$ 22.11 | \$ 21.31 | \$ 19.96 | \$ 15.64 | \$ 14.11 | \$ 8.92 | \$ 10.52 | \$ 61.73 | \$ 53.23 | \$ 28.88 | \$ 199.95 | |
| Wells Fargo CDs | \$ 5,110.00 | | | | | | | | | | | | |
| Wells Fargo Bonds | | \$ 9,503.43 | \$ 2,102.50 | \$ 4,523.61 | | | | \$ 9,375.00 | | | | | |
| Wells Fargo Money Market | \$ 139.89 | | \$ 92.41 | \$ 99.58 | \$ 78.37 | \$ 67.09 | \$ 80.02 | \$ 70.92 | | | | \$ - | |
| Total | \$ 5,301.51 | \$ 9,566.57 | \$ 2,255.77 | \$ 4,685.74 | \$ 128.30 | \$ 101.88 | \$ 97.47 | \$ 9,464.17 | \$ 69.89 | \$ 61.42 | \$ 54.13 | | |
| Cumulative Total - interest | | \$ 14,868.08 | \$ 17,123.85 | \$ 21,809.59 | \$ 21,937.89 | \$ 22,039.77 | \$ 22,137.24 | \$ 31,601.41 | \$ 31,671.30 | \$ 31,732.72 | \$ 31,786.85 | | |

| BANK STATEMENTS/INVESTMENTS | | | | | | | | | | | | | |
|-----------------------------|--|-----------------|-----------------|-----------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 14-15 | | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | July | Aug |
| General | | \$ 225,253.99 | \$ 135,284.07 | \$ 147,868.99 | \$ 90,207.04 | | | | | | | | |
| CD's SSB | | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | | | | | | | | |
| Lonestar M & O | | \$ 3,479,532.39 | \$ 3,398,995.60 | \$ 3,072,648.48 | \$ 7,537,068.70 | | | | | | | | |
| Lonestar I&S | | \$ 496,931.55 | \$ 1,272,336.39 | \$ 726,565.09 | \$ 2,172,806.87 | | | | | | | | |
| | | | | | | | | | | | | | |
| TOTAL | | \$ 5,201,717.93 | \$ 5,806,616.06 | \$ 4,947,082.56 | \$ 10,800,082.61 | | | | | | | | |
| Difference | | | \$ 604,898.13 | \$ (859,533.50) | \$ 5,853,000.05 | | | | | | | | |
| INTEREST EARNED | | | | | | | | | | | | | |
| General | | \$ 9.10 | \$ 8.52 | \$ 5.89 | \$ 6.86 | | | | | | | | |
| CD'Ss SSB | | | | | \$ 752.06 | | | | | | | | |
| Lonestar M & O | | \$ 359.01 | \$ 371.85 | \$ 376.92 | \$ 493.50 | | | | | | | | |
| Lonestar I&S | | \$ 56.83 | \$ 145.20 | \$ 71.73 | \$ 136.52 | | | | | | | | |
| | | | | | | | | | | | | | |
| TOTAL INTEREST | | \$ 424.94 | \$ 525.57 | \$ 454.54 | \$ 1,388.94 | | | | | | | | |
| Cumulative | | | \$ 950.51 | \$ 980.11 | \$ 1,843.48 | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| 13-14 | | Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | July | Aug |
| General | | \$ 328,443.77 | \$ 100,017.62 | \$ 47,642.21 | \$ 73,367.59 | \$ 67,642.40 | \$ 61,824.94 | \$ 100,071.72 | \$ 86,737.99 | \$ 102,478.59 | \$ 105,236.94 | \$ 79,863.19 | \$ 166,477.02 |
| CD's SSB | | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,000,000.00 |
| Lonestar M & O | | \$ 3,729,934.48 | \$ 5,160,281.73 | \$ 4,923,915.00 | \$ 8,141,021.91 | \$ 12,203,702.22 | \$ 12,484,718.14 | \$ 11,200,472.38 | \$ 9,890,059.17 | \$ 8,542,621.15 | \$ 7,084,991.30 | \$ 4,476,451.43 | \$ 3,348,757.89 |
| Lonestar I&S | | \$ 582,972.99 | \$ 636,010.77 | \$ 825,865.28 | \$ 1,905,404.10 | \$ 3,229,042.07 | \$ 2,978,021.70 | \$ 3,025,192.59 | \$ 3,073,543.74 | \$ 3,112,114.19 | \$ 3,129,851.52 | \$ 3,152,750.49 | \$ 489,870.92 |
| | | | | | | | | | | | | | |
| TOTAL | | \$ 5,641,351.24 | \$ 6,896,310.12 | \$ 6,797,422.49 | \$ 11,119,793.60 | \$ 16,500,386.69 | \$ 16,524,564.78 | \$ 15,325,736.69 | \$ 14,050,340.90 | \$ 12,757,213.93 | \$ 11,320,079.76 | \$ 8,709,065.11 | \$ 5,005,105.83 |
| Difference | | | \$ 1,254,958.88 | \$ (98,887.63) | \$ 4,322,371.11 | \$ 5,380,593.09 | \$ 24,178.09 | \$ (1,198,828.09) | \$ (1,275,395.79) | \$ (1,293,126.97) | \$ (1,437,134.17) | \$ (2,611,014.65) | \$ (3,703,959.28) |
| INTEREST EARNED | | | | | | | | | | | | | |
| General | | \$ 44.30 | \$ 10.46 | \$ 6.05 | \$ 6.49 | \$ 4.14 | \$ 6.09 | \$ 5.22 | \$ 5.41 | \$ 5.32 | \$ 6.50 | \$ 6.39 | \$ 6.77 |
| CD'Ss SSB | | | | | \$ 1,253.42 | | | | | | \$ 747.95 | | |
| Lonestar M & O | | \$ 367.16 | \$ 639.22 | \$ 639.97 | \$ 780.70 | \$ 1,287.51 | \$ 1,239.49 | \$ 1,317.33 | \$ 1,224.11 | \$ 1,120.54 | \$ 964.62 | \$ 779.47 | \$ 453.80 |
| Lonestar I&S | | \$ 74.04 | \$ 76.69 | \$ 92.61 | \$ 158.34 | \$ 322.98 | \$ 308.41 | \$ 335.41 | \$ 353.26 | \$ 378.14 | \$ 382.59 | \$ 379.42 | \$ 199.95 |
| | | | | | | | | | | | | | |
| TOTAL INTEREST | | \$ 485.50 | \$ 726.37 | \$ 738.63 | \$ 2,198.95 | \$ 1,614.63 | \$ 1,553.99 | \$ 1,657.96 | \$ 1,582.78 | \$ 1,504.00 | \$ 2,101.66 | \$ 1,165.28 | \$ 660.52 |
| Cumulative | | | \$ 1,211.87 | \$ 1,950.50 | \$ 4,149.45 | \$ 5,764.08 | \$ 7,318.07 | \$ 8,976.03 | \$ 10,558.81 | \$ 12,062.81 | \$ 14,164.47 | \$ 15,329.75 | \$ 15,990.27 |

| Dec-14 | | | | | | |
|---------------|---------------------------|-----------------|--------------|---------------|--------|----------|
| 33.33% | 14-15 | | | | | |
| | Current Year | | | | | |
| REVENUES | | BUDGET | ACTUAL | BALANCE | BUDGET | |
| 57xx | LOCAL TAX REVENUES | \$ 12,386,500 | \$ 6,305,064 | \$ 6,081,436 | 50.90% | |
| 58XX | STATE PROG. REVENUES | \$ 2,744,991 | \$ 1,682,712 | \$ 1,062,279 | 61.30% | |
| | | | | | | |
| | TOTAL REVENUE | \$ 15,131,491 | \$ 7,987,776 | \$ 7,143,715 | 52.79% | |
| | | | | | | |
| EXPENDITURES | | BUDGET | ACTUAL | BALANCE | BUDGET | |
| 11 | INSTRUCTION | \$ 6,397,127.00 | \$ 2,230,287 | \$ 4,166,840 | 34.86% | |
| 12 | LIBRARY | \$ 158,655 | \$ 51,947 | \$ 106,708 | 32.74% | |
| 13 | STAFF DEVELOPMENT | \$ 20,000 | \$ 9,073 | \$ 10,927 | 45.37% | |
| 21 | INST. ADMINISTRATION | \$ 278,752 | \$ 89,515 | \$ 189,237 | 32.11% | |
| 23 | SCHOOL ADMINISTRATION | \$ 785,395 | \$ 246,894 | \$ 538,501 | 31.44% | |
| 31 | GUID AND COUNSELING | \$ 338,876 | \$ 115,379 | \$ 223,497 | 34.05% | |
| 33 | HEALTH SERVICES | \$ 66,955 | \$ 22,265 | \$ 44,690 | 33.25% | |
| 34 | PUPIL TRANSP - REGULAR | \$ 388,500 | \$ 141,530 | \$ 246,970 | 36.43% | |
| 36 | CO-CURRICULAR ACT | \$ 566,074 | \$ 232,657 | \$ 333,417 | 41.10% | |
| 41 | GEN ADMINISTRATION | \$ 589,683 | \$ 162,664 | \$ 427,019 | 27.59% | |
| 51 | PLANT MAINT & OPERATION | \$ 1,358,939 | \$ 475,440 | \$ 883,499 | 34.99% | |
| 52 | SECURITY | \$ 5,250 | \$ 3,000 | \$ 2,250 | 57.14% | |
| 53 | DATA PROCESSING | \$ 259,811 | \$ 100,867 | \$ 158,944 | 38.82% | |
| 61 | COMMUNITY SERVICE | \$ 8,700 | \$ 1,388 | \$ 7,312 | 15.96% | |
| 71 | DEBT SERVICE | \$ 155,000 | \$ 154,002 | \$ 998 | 99.36% | |
| 81 | CAPITAL PROJECTS | \$ 45,145 | \$ 20,975.00 | \$ 24,170 | 46.46% | |
| 91 | STUDENT ATTENDANCE CR | \$ 3,618,629 | \$ - | \$ 3,618,629 | 0.00% | |
| 99 | TRAVIS COUNTY APP | \$ 90,000.00 | \$ 43,217 | \$ 46,783 | 48.02% | |
| 0 | Transfer Out | \$ - | \$ - | \$ - | | |
| | TOTAL EXPENDITURES | \$ 15,131,491 | \$ 4,101,101 | \$ 11,030,390 | 27.10% | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Dec-13 | | | | | | |
| 33.33% | 13-14 | | | | | |
| | Current Year | | | | | |
| REVENUES | | BUDGET | ACTUAL | BALANCE | BUDGET | VARIANCE |
| 57xx | LOCAL TAX REVENUES | \$ 13,032,496 | \$ 5,008,482 | \$ 8,024,014 | 38.43% | 12.47% |
| 58XX | STATE PROG. REVENUES | \$ 2,688,896 | \$ 2,014,759 | \$ 674,137 | 74.93% | -13.63% |
| | | | | | | |
| | TOTAL REVENUE | \$ 15,721,392 | \$ 7,023,241 | \$ 8,698,151 | 44.67% | 8.12% |
| | | | | | | 0.00% |
| EXPENDITURES | | BUDGET | ACTUAL | BALANCE | BUDGET | |
| 11 | INSTRUCTION | \$ 6,521,613 | \$ 2,199,595 | \$ 4,322,018 | 33.73% | 1.14% |
| 12 | LIBRARY | \$ 160,841 | \$ 51,051 | \$ 109,790 | 31.74% | 1.00% |
| 13 | STAFF DEVELOPMENT | \$ 33,375 | \$ 16,445 | \$ 16,930 | 49.27% | -3.91% |
| 21 | INST. ADMINISTRATION | \$ 229,985 | \$ 57,772 | \$ 172,213 | 25.12% | 6.99% |
| 23 | SCHOOL ADMINISTRATION | \$ 782,500 | \$ 279,169 | \$ 503,331 | 35.68% | -4.24% |
| 31 | GUID AND COUNSELING | \$ 386,456 | \$ 126,549 | \$ 259,907 | 32.75% | 1.30% |
| 33 | HEALTH SERVICES | \$ 65,993 | \$ 22,165 | \$ 43,828 | 33.59% | -0.33% |
| 34 | PUPIL TRANSP - REGULAR | \$ 351,150 | \$ 150,509 | \$ 200,641 | 42.86% | -6.43% |
| 36 | CO-CURRICULAR ACT | \$ 600,033 | \$ 234,748 | \$ 365,285 | 39.12% | 1.98% |
| 41 | GEN ADMINISTRATION | \$ 556,043 | \$ 208,273 | \$ 347,770 | 37.46% | -9.87% |
| 51 | PLANT MAINT & OPERATION | \$ 1,055,772 | \$ 365,188 | \$ 690,584 | 34.59% | 0.40% |
| 52 | SECURITY | \$ 10,250 | \$ 2,140 | \$ 8,110 | 20.88% | 36.26% |
| 53 | DATA PROCESSING | \$ 220,512 | \$ 81,117 | \$ 139,395 | 36.79% | 2.04% |
| 61 | COMMUNITY SERVICE | \$ 9,481 | \$ 2,135 | \$ 7,346 | 22.52% | -6.57% |
| 71 | DEBT SERVICE | \$ 155,000 | \$ 154,002 | \$ 998 | 99.36% | 0.00% |
| 81 | CONSTRUCTION | \$ 100,000 | \$ - | \$ 100,000 | 0.00% | 46.46% |
| 91 | STUDENT ATTENDANCE CR | \$ 4,392,388 | \$ - | \$ 4,392,388 | 0.00% | 0.00% |
| 99 | TRAVIS COUNTY APP | \$ 90,000 | \$ 41,039 | \$ 48,961 | 45.60% | 2.42% |
| 0 | Transfer Out | \$ - | \$ - | \$ - | | |
| | TOTAL EXPENDITURES | \$ 15,721,392 | \$ 3,991,898 | \$ 11,729,494 | 25.39% | 1.71% |

| | | | | | STATE | PYMTS | 2014-2015 | | | | | | | |
|---------------------------------------|--|-----------------|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------------|--|
| | | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE | JULY | AUG | |
| FSP | | \$ 855,985.00 | \$ 675,959.00 | | | | | | | | | | | |
| Per Capita | | | | \$ 1,675.00 | \$ 38,503.00 | | | | | | | | | |
| NSLP | | | \$ 21,568.64 | \$ 21,219.22 | \$ 16,573.66 | | | | | | | | | |
| SBP | | | \$ 5,142.90 | \$ 5,611.37 | \$ 4,481.67 | | | | | | | | | |
| School Lunch Matching | | | | | | | | | | | | | | |
| Title I Part A | | | | | | | | | | | | | | |
| Title II Part A | | | | | | | | | | | | | | |
| IDEA B Pres | | | | | | | | | | | | | | |
| IDEA B Form | | \$ 57,143.09 | | | | | | | | | | | | |
| IMAT | | | \$ 21,101.98 | \$ 3,249.31 | | | | | | | | | | |
| High Cost Needs - Sp Ed | | | | | | | | | | | | | | |
| PreK | | | | \$ 1,947.35 | | | | | | | | | | |
| Ready to Read | | | \$ 25.86 | | | | | | | | | | | |
| Prior Year Funds Rec'd Curr Yr | | | | | | | | | | | | | | |
| FSP | | \$ 443.00 | | | | | | | | | | | | |
| NSLP | | \$ 4,350.35 | | | | | | | | | | | | |
| SBP | | \$ 781.00 | | | | | | | | | | | | |
| denotes FY14 money received in FY15 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | SEPT | OCT | NOV | STATE | PYMYS | 2013-2014 | | | | | | | |
| | | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE | JULY | AUG | |
| FSP | | \$ 1,030,759.00 | \$ 800,904.00 | | | | | | | | | | \$ 445,151.00 | |
| Per Capita | | | | | \$ 36,151.00 | | | \$ 53,687.00 | \$ 37,495.00 | \$ 35,745.00 | \$ 56,388.00 | \$ 36,417.00 | \$ 75,537.00 | |
| NSLP | | | \$ 19,253.00 | \$ 21,980.86 | \$ 17,471.17 | \$ 13,640.28 | \$ 18,039.81 | \$ 19,061.31 | \$ 15,443.15 | \$ 20,643.74 | \$ 23,170.97 | | | |
| SBP | | | \$ 5,205.17 | \$ 5,646.72 | \$ 4,322.67 | \$ 3,584.22 | \$ 4,446.76 | \$ 5,163.28 | \$ 3,819.93 | \$ 6,088.44 | \$ 6,569.21 | | | |
| School Lunch Matching | | | | | | | | \$ 2,905.95 | | | | | | |
| Title I Part A | | | | | \$ 32,599.54 | | | \$ 11,286.35 | | | \$ 23,688.14 | \$ 37,621.97 | | |
| Title II Part A | | | | | | | | \$ 15,110.00 | | | | \$ 4,690.00 | | |
| IDEA B Pres | | | | | \$ 2,084.96 | | | \$ 920.47 | | | | \$ 357.57 | | |
| IDEA B Form | | | | | \$ 60,456.78 | | | \$ 21,703.92 | | | \$ 45,288.27 | \$ 14,865.94 | | |
| IMAT | | | | | | | | \$ 3,803.45 | | | | \$ 151,069.00 | \$140,700 went to i | |
| High Cost Needs - Sp Ed | | | | | | | | | | | | \$ 27,775.00 | New - one time on | |
| PreK | | | \$ 1,928.28 | | | | | | | | | | | |
| SSI | | \$ 466.40 | | | | | | | | | | | | |
| Prior Year Funds Rec'd Curr Yr | | | | | | | | | | | | | | |
| FSP | | | \$ 1,353,152.00 | | | | | | | | | | | |
| NSLP | | \$ 5,069.02 | | | | | | | | | | | | |
| SBP | | \$ 1,068.29 | | | | | | | | | | | | |
| denotes FY13 money received in FY14 | | | | | | | | | | | | | | |

| For the Month of December 2014 | | | | | |
|--------------------------------|-------------------------|-------------------|----------------------|-----------------|-----------------|
| | | | | | |
| I&S Ratio | 0.787878788 | | | | |
| M&O Ratio | 0.212121212 | | | | |
| | | | | | |
| Date(s) | Amount Collected | M&O | Actual % | I&S | Actual % |
| 12/1/14 | \$ 251,200.53 | \$ 197,920.90 | 78.79% | \$ 53,279.63 | 21.21% |
| 12/2/14 | \$ 41,716.19 | \$ 32,868.19 | 78.79% | \$ 8,848.00 | 21.21% |
| 12/3/14 | \$ 55,735.05 | \$ 43,913.65 | 78.79% | \$ 11,821.40 | 21.21% |
| 12/4/14 | \$ 40,792.71 | \$ 32,140.58 | 78.79% | \$ 8,652.13 | 21.21% |
| 12/5/14 | \$ 63,989.41 | \$ 50,417.26 | 78.79% | \$ 13,572.15 | 21.21% |
| 12/8/14 | \$ 78,478.87 | \$ 61,833.50 | 78.79% | \$ 16,645.37 | 21.21% |
| 12/9/14 | \$ 226,304.45 | \$ 178,305.28 | 78.79% | \$ 47,999.17 | 21.21% |
| 12/10/14 | \$ 113,410.35 | \$ 89,356.01 | 78.79% | \$ 24,054.34 | 21.21% |
| 12/11/14 | \$ 146,741.78 | \$ 115,617.85 | 78.79% | \$ 31,123.93 | 21.21% |
| 12/12/14 | \$ 117,365.92 | \$ 92,472.61 | 78.79% | \$ 24,893.31 | 21.21% |
| 12/15/14 | \$ 159,710.02 | \$ 125,835.52 | 78.79% | \$ 33,874.50 | 21.21% |
| 12/16/14 | \$ 101,180.83 | \$ 79,720.38 | 78.79% | \$ 21,460.45 | 21.21% |
| 12/17/14 | \$ 137,435.33 | \$ 108,285.30 | 78.79% | \$ 29,150.03 | 21.21% |
| 12/18/14 | \$ 194,740.19 | \$ 153,435.80 | 78.79% | \$ 41,304.39 | 21.21% |
| 12/19/14 | \$ 402,378.20 | \$ 317,033.78 | 78.79% | \$ 85,344.42 | 21.21% |
| 12/22/14 | \$ 161,110.95 | \$ 126,939.32 | 78.79% | \$ 34,171.63 | 21.21% |
| 12/23/14 | \$ 197,172.16 | \$ 155,351.94 | 78.79% | \$ 41,820.22 | 21.21% |
| 12/24/14 | \$ 996,773.77 | \$ 785,358.05 | 78.79% | \$ 211,415.72 | 21.21% |
| 12/29/14 | \$ 2,413,740.25 | \$ 1,901,785.94 | 78.79% | \$ 511,954.31 | 21.21% |
| 12/30/14 | \$ 576,648.01 | \$ 454,340.97 | 78.79% | \$ 122,307.04 | 21.21% |
| 12/31/14 | \$ 341,410.27 | \$ 268,997.15 | 78.79% | \$ 72,413.12 | 21.21% |
| | | | | | |
| | \$ 6,818,035.24 | \$ 5,371,929.98 | 78.79% | \$ 1,446,105.26 | 21.21% |
| | 5711 | 5712 | 5719 | | |
| | Current Year | Prior Year | Pen & Int | Totals | |
| I&S | \$ 1,416,577.11 | \$ 25,050.39 | \$ 4,477.76 | \$ 1,446,105.26 | |
| M&O | \$ 5,262,240.02 | \$ 93,056.12 | \$ 16,633.84 | \$ 5,371,929.98 | |
| Totals | \$ 6,678,817.13 | \$ 118,106.51 | \$ 21,111.60 | \$ 6,818,035.24 | |
| | | | | | |
| Total M&O | \$ 5,355,296.14 | | | | |
| Total I&S | \$ 1,441,627.50 | | | | |
| (less P&I) | | | | | |
| | | | | | |
| Yearly M&O | \$ 5,523,511.16 | | | | |
| Yearly I&S | \$ 1,486,910.41 | | | | |
| (less P&I) | | | | | |

| | Estimated Revenue (Budget) | Revenue Realized Current | Revenue Realized To Date | Revenue Balance | Percent Realized |
|---|----------------------------------|--------------------------------|--------------------------------|---------------------|---------------------|
| 5000 - RECEIPTS | | | | | |
| 5700 - REVENUE-LOCAL & INTERMED | | | | | |
| 5710 - LOCAL REAL-PROPERTY TAXES | 12,335,300.00 | -5,371,929.98 | -6,267,185.75 | 6,068,114.25 | 50.81% |
| 5730 - TUITION & FEES FROM PATRONS | 2,000.00 | .00 | .00 | 2,000.00 | .00% |
| 5740 - INTEREST, RENT, MISC REVENUE | 23,100.00 | -4,608.84 | -13,875.62 | 9,224.38 | 60.07% |
| 5750 - REVENUE | 26,000.00 | -22,732.85 | -24,002.85 | 1,997.15 | 92.32% |
| 5760 - OTHER REV FM LOCAL SOURCE | 100.00 | .00 | .00 | 100.00 | .00% |
| Total REVENUE-LOCAL & INTERMED | 12,386,500.00 | -5,399,271.67 | -6,305,064.22 | 6,081,435.78 | 50.90% |
| 5800 - STATE PROGRAM REVENUES | | | | | |
| 5810 - PER CAPITA-FOUNDATION REV | 2,291,532.00 | -38,503.00 | -1,572,122.00 | 719,410.00 | 68.61% |
| 5820 - STATE PROGRAM REVENUES | .00 | .00 | -1,947.35 | -1,947.35 | .00% |
| 5830 - TRS ON-BEHALF | 453,459.00 | -37,044.78 | -108,642.86 | 344,816.14 | 23.96% |
| Total STATE PROGRAM REVENUES | 2,744,991.00 | -75,547.78 | -1,682,712.21 | 1,062,278.79 | 61.30% |
| Total Revenue Local-State-Federal | 15,131,491.00 | -5,474,819.45 | -7,987,776.43 | 7,143,714.57 | 52.79% |

| | <u>Budget</u> | <u>Encumbrance YTD</u> | <u>Expenditure YTD</u> | <u>Current Expenditure</u> | <u>Balance</u> | <u>Percent Expended</u> |
|---|----------------------|----------------------------|----------------------------|--------------------------------|----------------------|-----------------------------|
| 6000 - EXPENDITURES | | | | | | |
| 11 - INSTRUCTION | | | | | | |
| 6100 - PAYROLL COSTS | -6,108,827.00 | .00 | 2,106,135.59 | 546,111.60 | -4,002,691.41 | 34.48% |
| 6200 - PURCHASE & CONTRACTED SVS | -109,450.00 | 755.00 | 52,451.16 | 11,179.27 | -56,243.84 | 47.92% |
| 6300 - SUPPLIES AND MATERIALS | -150,125.00 | 9,262.93 | 69,229.59 | 16,867.40 | -71,632.48 | 46.11% |
| 6400 - OTHER OPERATING EXPENSES | -19,725.00 | 60.00 | 2,470.56 | 201.56 | -17,194.44 | 12.53% |
| 6600 - CPTL OUTLY LAND BLDG & EQUIP | -9,000.00 | .00 | .00 | .00 | -9,000.00 | -0.00% |
| Total Function11 INSTRUCTION | -6,397,127.00 | 10,077.93 | 2,230,286.90 | 574,359.83 | -4,156,762.17 | 34.86% |
| 12 - LIBRARY | | | | | | |
| 6100 - PAYROLL COSTS | -129,360.00 | .00 | 42,728.94 | 10,933.56 | -86,631.06 | 33.03% |
| 6200 - PURCHASE & CONTRACTED SVS | -6,300.00 | .00 | .00 | .00 | -6,300.00 | -0.00% |
| 6300 - SUPPLIES AND MATERIALS | -21,750.00 | 2,019.27 | 9,218.26 | 92.40 | -10,512.47 | 42.38% |
| 6400 - OTHER OPERATING EXPENSES | -1,245.00 | 255.00 | .00 | .00 | -990.00 | -0.00% |
| Total Function12 LIBRARY | -158,655.00 | 2,274.27 | 51,947.20 | 11,025.96 | -104,433.53 | 32.74% |
| 13 - CURRICULUM | | | | | | |
| 6100 - PAYROLL COSTS | .00 | .00 | .00 | .00 | .00 | .00% |
| 6200 - PURCHASE & CONTRACTED SVS | -5,000.00 | .00 | 3,998.00 | .00 | -1,002.00 | 79.96% |
| 6300 - SUPPLIES AND MATERIALS | -2,750.00 | .00 | 445.00 | .00 | -2,305.00 | 16.18% |
| 6400 - OTHER OPERATING EXPENSES | -12,250.00 | 970.00 | 4,630.05 | 650.05 | -6,649.95 | 37.80% |
| Total Function13 CURRICULUM | -20,000.00 | 970.00 | 9,073.05 | 650.05 | -9,956.95 | 45.37% |
| 21 - INSTRUCTIONAL ADMINISTRATION | | | | | | |
| 6100 - PAYROLL COSTS | -268,402.00 | .00 | 87,725.51 | 22,260.00 | -180,676.49 | 32.68% |
| 6200 - PURCHASE & CONTRACTED SVS | -3,000.00 | .00 | .00 | .00 | -3,000.00 | -0.00% |
| 6300 - SUPPLIES AND MATERIALS | -3,000.00 | 51.00 | 1,150.61 | .00 | -1,798.39 | 38.35% |
| 6400 - OTHER OPERATING EXPENSES | -4,350.00 | 220.00 | 638.84 | 298.84 | -3,491.16 | 14.69% |
| Total Function21 INSTRUCTIONAL | -278,752.00 | 271.00 | 89,514.96 | 22,558.84 | -188,966.04 | 32.11% |
| 23 - CAMPUS ADMINISTRATION | | | | | | |
| 6100 - PAYROLL COSTS | -771,620.00 | .00 | 241,693.64 | 60,338.00 | -529,926.36 | 31.32% |
| 6200 - PURCHASE & CONTRACTED SVS | -375.00 | .00 | .00 | .00 | -375.00 | -0.00% |
| 6300 - SUPPLIES AND MATERIALS | -5,000.00 | 136.33 | 3,783.21 | 152.15 | -1,080.46 | 75.66% |
| 6400 - OTHER OPERATING EXPENSES | -8,400.00 | .00 | 1,416.69 | 429.89 | -6,983.31 | 16.87% |
| Total Function23 CAMPUS ADMINISTRATION | -785,395.00 | 136.33 | 246,893.54 | 60,920.04 | -538,365.13 | 31.44% |
| 31 - GUIDANCE AND COUNSELING SVS | | | | | | |
| 6100 - PAYROLL COSTS | -322,376.00 | .00 | 106,437.07 | 27,118.30 | -215,938.93 | 33.02% |
| 6200 - PURCHASE & CONTRACTED SVS | -1,500.00 | .00 | 408.84 | .00 | -1,091.16 | 27.26% |
| 6300 - SUPPLIES AND MATERIALS | -8,625.00 | 48.00 | 7,683.27 | .00 | -893.73 | 89.08% |
| 6400 - OTHER OPERATING EXPENSES | -6,375.00 | .00 | 850.00 | .00 | -5,525.00 | 13.33% |
| Total Function31 GUIDANCE AND | -338,876.00 | 48.00 | 115,379.18 | 27,118.30 | -223,448.82 | 34.05% |
| 33 - HEALTH SERVICES | | | | | | |
| 6100 - PAYROLL COSTS | -63,005.00 | .00 | 20,782.80 | 5,150.85 | -42,222.20 | 32.99% |
| 6300 - SUPPLIES AND MATERIALS | -3,700.00 | 650.07 | 1,482.50 | 99.00 | -1,567.43 | 40.07% |
| 6400 - OTHER OPERATING EXPENSES | -250.00 | .00 | .00 | .00 | -250.00 | -0.00% |
| Total Function33 HEALTH SERVICES | -66,955.00 | 650.07 | 22,265.30 | 5,249.85 | -44,039.63 | 33.25% |
| 34 - PUPIL TRANSPORTATION-REGULAR | | | | | | |
| 6200 - PURCHASE & CONTRACTED SVS | -310,000.00 | .00 | 116,973.41 | 33,935.04 | -193,026.59 | 37.73% |
| 6300 - SUPPLIES AND MATERIALS | -78,000.00 | .00 | 24,557.07 | 7,063.32 | -53,442.93 | 31.48% |
| 6400 - OTHER OPERATING EXPENSES | -500.00 | .00 | .00 | .00 | -500.00 | -0.00% |
| Total Function34 PUPIL TRANSPORTATION- | -388,500.00 | .00 | 141,530.48 | 40,998.36 | -246,969.52 | 36.43% |

| | <u>Budget</u> | <u>Encumbrance YTD</u> | <u>Expenditure YTD</u> | <u>Current Expenditure</u> | <u>Balance</u> | <u>Percent Expended</u> |
|--|-----------------------|----------------------------|----------------------------|--------------------------------|-----------------------|-----------------------------|
| 6000 - EXPENDITURES | | | | | | |
| 36 - CO-CURRICULAR ACTIVITIES | | | | | | |
| 6100 - PAYROLL COSTS | -246,664.00 | .00 | 81,584.01 | 20,109.42 | -165,079.99 | 33.07% |
| 6200 - PURCHASE & CONTRACTED SVS | -55,900.00 | 525.00 | 25,250.04 | 4,808.49 | -30,124.96 | 45.17% |
| 6300 - SUPPLIES AND MATERIALS | -102,600.00 | 3,847.68 | 76,919.30 | 3,856.06 | -21,833.02 | 74.97% |
| 6400 - OTHER OPERATING EXPENSES | -160,910.00 | 3,535.98 | 48,903.27 | 9,882.10 | -108,470.75 | 30.39% |
| Total Function36 CO-CURRICULAR ACTIVITIES | -566,074.00 | 7,908.66 | 232,656.62 | 38,656.07 | -325,508.72 | 41.10% |
| 41 - GENERAL ADMINISTRATION | | | | | | |
| 6100 - PAYROLL COSTS | -410,583.00 | .00 | 95,493.54 | 24,073.37 | -315,089.46 | 23.26% |
| 6200 - PURCHASE & CONTRACTED SVS | -132,450.00 | 3,700.00 | 52,531.40 | 8,344.40 | -76,218.60 | 39.66% |
| 6300 - SUPPLIES AND MATERIALS | -7,750.00 | 43.90 | 1,861.77 | 100.00 | -5,844.33 | 24.02% |
| 6400 - OTHER OPERATING EXPENSES | -38,900.00 | 145.00 | 12,777.64 | 2,012.89 | -25,977.36 | 32.85% |
| Total Function41 GENERAL ADMINISTRATION | -589,683.00 | 3,888.90 | 162,664.35 | 34,530.66 | -423,129.75 | 27.59% |
| 51 - PLANT MAINTENANCE & OPERATION | | | | | | |
| 6100 - PAYROLL COSTS | -166,839.00 | .00 | 54,899.40 | 13,934.08 | -111,939.60 | 32.91% |
| 6200 - PURCHASE & CONTRACTED SVS | -1,046,250.00 | 1,980.00 | 339,843.10 | 92,933.07 | -704,426.90 | 32.48% |
| 6300 - SUPPLIES AND MATERIALS | -70,000.00 | 234.00 | 11,360.24 | 1,514.21 | -58,405.76 | 16.23% |
| 6400 - OTHER OPERATING EXPENSES | -70,350.00 | .00 | 69,337.00 | .00 | -1,013.00 | 98.56% |
| 6600 - CPTL OUTLY LAND BLDG & EQUIP | -5,500.00 | .00 | .00 | .00 | -5,500.00 | -.00% |
| Total Function51 PLANT MAINTENANCE & | -1,358,939.00 | 2,214.00 | 475,439.74 | 108,381.36 | -881,285.26 | 34.99% |
| 52 - SECURITY | | | | | | |
| 6200 - PURCHASE & CONTRACTED SVS | -5,000.00 | .00 | 2,700.00 | 1,440.00 | -2,300.00 | 54.00% |
| 6300 - SUPPLIES AND MATERIALS | -250.00 | 118.58 | 300.00 | 200.00 | 168.58 | 120.00% |
| Total Function52 SECURITY | -5,250.00 | 118.58 | 3,000.00 | 1,640.00 | -2,131.42 | 57.14% |
| 53 - DATA PROCESSING | | | | | | |
| 6100 - PAYROLL COSTS | -209,811.00 | .00 | 66,365.42 | 17,036.31 | -143,445.58 | 31.63% |
| 6200 - PURCHASE & CONTRACTED SVS | -36,000.00 | 771.00 | 27,014.85 | .00 | -8,214.15 | 75.04% |
| 6300 - SUPPLIES AND MATERIALS | -12,000.00 | .00 | 7,487.14 | 3,266.18 | -4,512.86 | 62.39% |
| 6400 - OTHER OPERATING EXPENSES | -2,000.00 | .00 | .00 | .00 | -2,000.00 | -.00% |
| Total Function53 DATA PROCESSING | -259,811.00 | 771.00 | 100,867.41 | 20,302.49 | -158,172.59 | 38.82% |
| 61 - COMMUNITY SERVICES | | | | | | |
| 6100 - PAYROLL COSTS | -8,500.00 | .00 | 1,388.29 | 550.99 | -7,111.71 | 16.33% |
| 6300 - SUPPLIES AND MATERIALS | -200.00 | .00 | .00 | .00 | -200.00 | -.00% |
| Total Function61 COMMUNITY SERVICES | -8,700.00 | .00 | 1,388.29 | 550.99 | -7,311.71 | 15.96% |
| 71 - DEBT SERVICES | | | | | | |
| 6500 - DEBT SERVICE | -155,000.00 | .00 | 154,002.18 | .00 | -997.82 | 99.36% |
| Total Function71 DEBT SERVICES | -155,000.00 | .00 | 154,002.18 | .00 | -997.82 | 99.36% |
| 81 - CAPITAL PROJECTS | | | | | | |
| 6600 - CPTL OUTLY LAND BLDG & EQUIP | -45,145.00 | .00 | 20,975.00 | .00 | -24,170.00 | 46.46% |
| Total Function81 CAPITAL PROJECTS | -45,145.00 | .00 | 20,975.00 | .00 | -24,170.00 | 46.46% |
| 91 - CHAPTER 41 PAYMENT | | | | | | |
| 6200 - PURCHASE & CONTRACTED SVS | -3,618,629.00 | .00 | .00 | .00 | -3,618,629.00 | -.00% |
| Total Function91 CHAPTER 41 PAYMENT | -3,618,629.00 | .00 | .00 | .00 | -3,618,629.00 | -.00% |
| 99 - PAYMENT TO OTHER GOVERN ENT | | | | | | |
| 6200 - PURCHASE & CONTRACTED SVS | -90,000.00 | .00 | 43,216.97 | 23,208.23 | -46,783.03 | 48.02% |
| Total Function99 PAYMENT TO OTHER | -90,000.00 | .00 | 43,216.97 | 23,208.23 | -46,783.03 | 48.02% |
| Total Expenditures | -15,131,491.00 | 29,328.74 | 4,101,101.17 | 970,151.03 | -11,001,061.09 | 27.10% |

| | Estimated Revenue (Budget) | Revenue Realized Current | Revenue Realized To Date | Revenue Balance | Percent Realized |
|---|----------------------------------|--------------------------------|--------------------------------|--------------------|---------------------|
| 5000 - RECEIPTS | | | | | |
| 5700 - REVENUE-LOCAL & INTERMED | | | | | |
| 5740 - INTEREST, RENT, MISC REVENUE | .00 | -25,486.00 | -25,486.00 | -25,486.00 | .00% |
| 5750 - REVENUE | 285,536.00 | -20,523.71 | -109,868.07 | 175,667.93 | 38.48% |
| Total REVENUE-LOCAL & INTERMED | 285,536.00 | -46,009.71 | -135,354.07 | 150,181.93 | 47.40% |
| 5800 - STATE PROGRAM REVENUES | | | | | |
| 5820 - STATE PROGRAM REVENUES | 3,000.00 | .00 | .00 | 3,000.00 | .00% |
| Total STATE PROGRAM REVENUES | 3,000.00 | .00 | .00 | 3,000.00 | .00% |
| 5900 - FEDERAL PROGRAM REVENUES | | | | | |
| 5920 - OBJECT DESCR FOR 5920 | 256,525.00 | -21,055.33 | -74,597.46 | 181,927.54 | 29.08% |
| Total FEDERAL PROGRAM REVENUES | 256,525.00 | -21,055.33 | -74,597.46 | 181,927.54 | 29.08% |
| Total Revenue Local-State-Federal | 545,061.00 | -67,065.04 | -209,951.53 | 335,109.47 | 38.52% |

| | <u>Budget</u> | <u>Encumbrance YTD</u> | <u>Expenditure YTD</u> | <u>Current Expenditure</u> | <u>Balance</u> | <u>Percent Expended</u> |
|---------------------------------------|--------------------|----------------------------|----------------------------|--------------------------------|--------------------|-----------------------------|
| 6000 - EXPENDITURES | | | | | | |
| 35 - FOOD SERVICES | | | | | | |
| 6100 - PAYROLL COSTS | .00 | .00 | .00 | .00 | .00 | .00% |
| 6200 - PURCHASE & CONTRACTED SVS | -485,877.00 | .00 | 176,305.07 | 54,607.83 | -309,571.93 | 36.29% |
| 6300 - SUPPLIES AND MATERIALS | -59,184.00 | .00 | 2,651.36 | .00 | -56,532.64 | 4.48% |
| Total Function35 FOOD SERVICES | -545,061.00 | .00 | 178,956.43 | 54,607.83 | -366,104.57 | 32.83% |
| Total Expenditures | -545,061.00 | .00 | 178,956.43 | 54,607.83 | -366,104.57 | 32.83% |

Comparison of Revenue to Budget

Lago Vista ISD

As of December

Fund 599 / 5 DEBT SERVICE FUND

| | Estimated Revenue (Budget) | Revenue Realized Current | Revenue Realized To Date | Revenue Balance | Percent Realized |
|---|----------------------------------|--------------------------------|--------------------------------|---------------------|---------------------|
| 5000 - RECEIPTS | | | | | |
| 5700 - REVENUE-LOCAL & INTERMED | | | | | |
| 5710 - LOCAL REAL-PROPERTY TAXES | 3,381,284.00 | -1,446,105.26 | -1,687,017.50 | 1,694,266.50 | 49.89% |
| 5740 - INTEREST, RENT, MISC REVENUE | 3,000.00 | -136.52 | -323.14 | 2,676.86 | 10.77% |
| Total REVENUE-LOCAL & INTERMED | 3,384,284.00 | -1,446,241.78 | -1,687,340.64 | 1,696,943.36 | 49.86% |
| Total Revenue Local-State-Federal | 3,384,284.00 | -1,446,241.78 | -1,687,340.64 | 1,696,943.36 | 49.86% |

Comparison of Expenditures and Encumbrances to Budget

Lago Vista ISD

As of December

Fund 599 / 5 DEBT SERVICE FUND

| | <u>Budget</u> | <u>Encumbrance YTD</u> | <u>Expenditure YTD</u> | <u>Current Expenditure</u> | <u>Balance</u> | <u>Percent Expended</u> |
|--|----------------------|----------------------------|----------------------------|--------------------------------|----------------------|-----------------------------|
| 6000 - EXPENDITURES | | | | | | |
| 71 - DEBT SERVICES | | | | | | |
| 6500 - DEBT SERVICE | -3,425,294.00 | .00 | .00 | .00 | -3,425,294.00 | -.00% |
| Total Function 71 DEBT SERVICES | -3,425,294.00 | .00 | .00 | .00 | -3,425,294.00 | -.00% |
| Total Expenditures | -3,425,294.00 | .00 | .00 | .00 | -3,425,294.00 | -.00% |

Comparison of Revenue to Budget

Lago Vista ISD

As of December

Fund 698 / 5 CONSTRUCTION 2012

| | <u>Estimated Revenue (Budget)</u> | <u>Revenue Realized Current</u> | <u>Revenue Realized To Date</u> | <u>Revenue Balance</u> | <u>Percent Realized</u> |
|---|---|---|---|----------------------------|-----------------------------|
| 5000 - RECEIPTS | | | | | |
| 5700 - REVENUE-LOCAL & INTERMED | | | | | |
| 5740 - INTEREST, RENT, MISC REVENUE | 500.00 | -136.77 | -583.92 | -83.92 | 116.78% |
| Total REVENUE-LOCAL & INTERMED | 500.00 | -136.77 | -583.92 | -83.92 | 116.78% |
| 7000 - OTHER RESOURCES-NON-OPERATING | | | | | |
| 7900 - OTHER RESOURCES/TRANSFER IN | | | | | |
| 7910 - OTHER RESOURCES | .00 | .00 | .00 | .00 | .00% |
| Total OTHER RESOURCES/TRANSFER IN | .00 | .00 | .00 | .00 | .00% |
| Total Revenue Local-State-Federal | 500.00 | -136.77 | -583.92 | -83.92 | 116.78% |

Comparison of Expenditures and Encumbrances to Budget

Lago Vista ISD

As of December

Fund 698 / 5 CONSTRUCTION 2012

| | <u>Budget</u> | <u>Encumbrance YTD</u> | <u>Expenditure YTD</u> | <u>Current Expenditure</u> | <u>Balance</u> | <u>Percent Expended</u> |
|--|----------------------|----------------------------|----------------------------|--------------------------------|----------------------|-----------------------------|
| 6000 - EXPENDITURES | | | | | | |
| 81 - CAPITAL PROJECTS | | | | | | |
| 6600 - CPTL OUTLY LAND BLDG & EQUIP | -1,360,000.00 | 3,028.29 | 272,566.82 | 58,080.60 | -1,084,404.89 | 20.04% |
| Total Function81 CAPITAL PROJECTS | -1,360,000.00 | 3,028.29 | 272,566.82 | 58,080.60 | -1,084,404.89 | 20.04% |
| Total Expenditures | -1,360,000.00 | 3,028.29 | 272,566.82 | 58,080.60 | -1,084,404.89 | 20.04% |

Board Report
Comparison of Revenue to Budget
Lago Vista ISD
As of December

Fund 711 / 5 LITTLE VIKINGS DAYCARE

| | Estimated Revenue (Budget) | Revenue Realized Current | Revenue Realized To Date | Revenue Balance | Percent Realized |
|---|----------------------------------|--------------------------------|--------------------------------|--------------------|---------------------|
| 5000 - RECEIPTS | | | | | |
| 5700 - REVENUE-LOCAL & INTERMED | | | | | |
| 5730 - TUITION & FEES FROM PATRONS | 125,000.00 | -10,644.99 | -44,034.96 | 80,965.04 | 35.23% |
| Total REVENUE-LOCAL & INTERMED | 125,000.00 | -10,644.99 | -44,034.96 | 80,965.04 | 35.23% |
| Total Revenue Local-State-Federal | 125,000.00 | -10,644.99 | -44,034.96 | 80,965.04 | 35.23% |

| | <u>Budget</u> | <u>Encumbrance YTD</u> | <u>Expenditure YTD</u> | <u>Current Expenditure</u> | <u>Balance</u> | <u>Percent Expended</u> |
|--|--------------------|----------------------------|----------------------------|--------------------------------|-------------------|-----------------------------|
| 6000 - EXPENDITURES | | | | | | |
| 61 - COMMUNITY SERVICES | | | | | | |
| 6100 - PAYROLL COSTS | -113,550.00 | .00 | 36,736.52 | 8,980.90 | -76,813.48 | 32.35% |
| 6300 - SUPPLIES AND MATERIALS | -2,500.00 | .00 | 445.28 | .00 | -2,054.72 | 17.81% |
| 6400 - OTHER OPERATING EXPENSES | -8,950.00 | .00 | 1,041.38 | 299.66 | -7,908.62 | 11.64% |
| Total Function61 COMMUNITY SERVICES | -125,000.00 | .00 | 38,223.18 | 9,280.56 | -86,776.82 | 30.58% |
| Total Expenditures | -125,000.00 | .00 | 38,223.18 | 9,280.56 | -86,776.82 | 30.58% |

BOARD MEETINGS

BE
(LOCAL)

| | |
|-------------------------------|---|
| MEETING PLACE | Unless otherwise provided in the notice for a meeting, Board meetings shall be held at the Viking Hall Board room. |
| MEETING TIME | Regular meetings of the Board shall be held on the third Monday of each month at 6:00 p.m. When determined necessary and for the convenience of Trustees, the Board President may change the date or time of a regular meeting. The notice for that meeting shall reflect the changed date or time. |
| SPECIAL OR EMERGENCY MEETINGS | <p>The time and place of special and emergency meetings shall be as set out in the notice for the meeting.</p> <p>The President of the Board shall call special meetings at the President's discretion or on request by two members of the Board.</p> <p>The President shall call an emergency meeting when it is determined by the President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.</p> |
| AGENDA DEADLINE | The deadline for submitting items for inclusion on the agenda is noon of the fifth calendar day before regular meetings and noon of the fifth calendar day before special meetings. |
| PREPARATION | <p>In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Trustee may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all Trustee-requested topics that have been timely submitted.</p> <p>Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the President's approval. In reviewing the preliminary agenda, the President shall ensure that any topics the Board or individual Trustees have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Trustee without that Trustee's specific authorization.</p> |
| NOTICE TO MEMBERS | Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting. |
| CLOSED MEETING | Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. [See BEC] |

BOARD MEETINGS

BE
(LOCAL)

- The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]
- ORDER OF BUSINESS The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.
- RULES OF ORDER The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.
- VOTING Voting shall be by voice vote or show of hands, as directed by the President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]
- CONSENT AGENDA When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.
- MINUTES Board action shall be carefully recorded by the Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the President and the Secretary of the Board.
- The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.
- DISCUSSIONS AND LIMITATION Discussions shall be addressed to the President of the Board and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.
- The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the President shall not interfere with debate so long as members wish to address themselves to an item under consideration.